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DEC 01 2022  
CELINA CITY SCHOOLS

Dear Dr. Ken Schmiesing,

Please accept this letter as formal notification that I am resigning from my position as Teacher Assistant with Celina City Schools. My last day will be December 22, 2022.

Thank you so much for the opportunity to work in this position for the past 10 years. I've greatly enjoyed and appreciated the opportunities I've had to assist the teachers and students of the Celina Primary School. I've learned so much about special education and have built many relationships, all of which I will take with me throughout my career.

During my last few weeks, I would love the opportunity to help train my replacement. I am making a special request that my position be posted for bid immediately so I do have that opportunity. The students in our classroom thrive on schedule, routine and consistency. To maintain that thriving environment, it would be beneficial to fill the position as soon as possible. Thank you for your consideration of this matter.

I wish nothing but the best for the faculty, staff and students of Celina City Schools and I will always be proud to say I was a bulldog for 10 years of my career!

Sincerely,

  
Katie Koester